



# GIS Specialist Internship Announcement

[Mississippi Valley Conservancy](#) is accepting applications for the positions of **GIS Specialist Intern** to assist in mapping needs for the protection of diverse landscapes of southwest Wisconsin. Positions are part-time, unpaid, flexible timeframe (8 hrs/week) and are based in La Crosse, WI. Open until filled.

Mississippi Valley Conservancy is a regional, non-profit land trust that has permanently conserved over 20,000 acres of bluffs, prairies, wetlands and streams in the Coulee Region. The Conservancy works with private landowners and local communities on voluntary conservation projects in nine counties of the Driftless area. This valuable internship will provide extensive exposure and hands-on experience with ArcMap 10.5.1 for conservation easement mapping and data gathering, database input, and map-making for outreach materials.

## PRIMARY DUTIES OF INTERNSHIP

1. Utilize ArcGIS to create property maps for private land protection projects.
2. Assist developing, implementing, and evaluating mapping capabilities for the organization.
3. Assist collection of data on properties targeted for protection. Projects may include working outdoors using a Garmin to map features such as hiking trails, land use zones, or property boundaries.
4. Utilize ArcGIS to plot metes and bounds legal descriptions.
5. Database input into LANDSCAPE land conservation software.
6. Perform other tasks related to land conservation as assigned.
7. Be available occasionally for 8 hour blocks of time and be willing to travel as needed throughout MVC's 9-county project area (Grant, Crawford, Vernon, Richland, Jackson, Trempealeau, Buffalo, Monroe, and La Crosse Counties).

Interested applicants should have the ability and motivation to work independently at times and be unafraid to ask questions. GIS course work, other related coursework and/or experience is required.

## EXPERIENCE AND SKILLS REQUIRED

- Enthusiasm for map-making and GIS.
- Proficiency using MS Word and Excel.
- Ability to work on screen monitor for extended times.
- Excellent writing, organizational and record-keeping skills.
- Ability to communicate effectively in speaking and writing.
- Ability to arrive on time, follow directions, and meet deadlines.
- Ability to work independently and as part of a team.

## HOW TO APPLY

Submit a cover letter and resume to [info@mississippivalleyconservancy.org](mailto:info@mississippivalleyconservancy.org)

For more information contact:

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